

PART-TIME POSITION WORKING FOR A LOCAL ASSOCIATION

Responsible for completing daily and weekly checklists involving mail, UPS, filling store orders, running errands, inventory counts, putting together binders, moving heavy boxes, and performing other tasks as needed.

**HOURS ARE 11AM-5PM
28 HOURS A WEEK.**

PAY IS BASED ON EXPERIENCE.

**APPLY:
P.O. BOX 19451
SPRINGFIELD, IL
62794-9451**

